

MINUTES OF MEETING  
Gisborne Fire Brigade  
Held at  
GISBORNE FIRE STATION  
Monday 13<sup>th</sup> January 2014

**PRESENT:**

As per Roll Call.

**APOLOGIES:**

M.Carter, B.Moody, I.Hay, A.Neal, J.Barry, T.Callinan, D.Dale, L.Hammond, F.Henry,  
M.Keall, H.Neal, J.Priestley, C.Radnedge, H.Radnedge, T.Ruff, R.Stevens, W.Veitch,  
B.Vernon

**PREVIOUS MINUTES:**

Approved as read

Moved: T.Callinan,

Seconded: T.Borg  
CARRIED

**BUSINESS ARISING:**

- NIL

**CORRESPONDENCE:**

That the correspondence be dealt with as read:

Moved: T.Borg

Seconded: D.Peart  
CARRIED

Outward:

- NIL

Inward:

- Ops manager CFA D02 – Section 40 Permit
- Finance Mgr CFA D02 – Sheel Fuel card PIN Actuation Instructions
- NSW Fire Service – Thanks to CFA for Support in 2013 Bushfires
- CFA Loddon Mallee Region – Training Calendar 2014

## **FINANCIAL STATEMENT:**

Opening Balance:	\$14,539.52
Credits	\$5,998.32
Debits:	<u>(\$9,824.62)</u>
Closing Balance:	\$10,713.22

Term Deposit Opening: \$100,000 @ 3.55% (Matures 16<sup>th</sup> June 2014)

Move that the Financial Reports be accepted:

Moved: J.Theel

Seconded: R.Pulbrook

CARRIED

## **ACCOUNTS ARISING:**

Gisborne Cottage Flowers	Christmas Flowers + Wreath	\$159.00
OfficeWorks	Stationary	\$36.56
Australian warning Systems	Beacon Lamps	\$47.69
Sunbury Garden Bags	Garden Bags	\$60.00
Telstra	FCV Phone	\$0.50
The Jolly Miller	TFB Lunch	\$40.00
Ranges Plumbing	Station Maintenance	\$312.50
The Fireman	Subscription	\$267.00
	TOTAL:	<u>\$ 923.25</u>

## **REPORTS:**

S.STRANG:

- NIL

T.BORG:

- NIL

W.HALLIDAY:

- Reported on Fire Ready Victoria Meeting at the Fire station
- Juniors will be starting in the New Year

M.CARTER:

- Thanks to all Members who have contributed towards the Memorial Garden

A.WHITTALL:

- Presented Training Report (see appendix)

I.LARGE:

- NIL

**GENERAL BUSINESS:**

S.STRANG:

- Code 1 Driver Joel Wood
- Great job by all concerned in building up the memorial garden.
- We need a name for the garden – please think about it
- There will be Memorial/Dedication of the garden on 23<sup>rd</sup> FEB at 12 pm followed by a light luncheon. Invitations to be sent out to past Members.
- Juniors – running team. There is still some work to get this up and running and to that end we will be holding discussions with the relevant parties “in-camera”
- Hot weather is coming up during the week. Pay special attention to your hydration and safety.
- Elections coming up in April. Consider if you will nominate for a position or support a nomination.
- Santa run went well with maybe a small amount of tinkering required. The lead out truck needs to be at least 5 min in front.
- FCV replacement. Proper look into costs vs benefit. Trade-offs for carrying capability and roominess and four-wheel drive capability.
- Turnouts by members; everyone has an important role to play in the brigade. Notwithstanding, you must ensure you have the right balance between your volunteer activities and other considerations in life. However, it is imperative that if you have responded to less than 10% of calls that you try to improve this situation. Allocation of pagers and PPC and so on is based upon each individual Member’s turnouts. If your circumstances have changed please talk to me.
- Responding to station; Please take great care and DO NOT speed.
- Station floor paint is blistering already. This has been reported to D02 Building Maintenance
- Tanker 1 tank fill non-return valve has been compromised and you may have to use the fill at the rear
- Tanker 2 if you run the tank beyond the amber strobe activation you are using your crew protection water.
- The website is up date. A special thanks to Gary Greer and Bevan Moody for their work.

T.BORG:

- Suggested that the Brigade purchase a new whipper snipper.  
Moved that the Brigade purchase a whipper snipper:  
Moved: T.Borg                      Seconded: T.Ritchie  
CARRIED
- Please ensure that trucks are always refuelled after use.

W.HALLIDAY:

- Meeting to be arranged with all Junior Leaders to discuss and plan 2014 Calendar.

I.LARGE:

- Read to the meeting an email from Diane Sargent from the nursery that supplied the Fire Star roses for the Memorial Garden.

T.RUFF:

- Thanks to everyone for their efforts on the Santa run. We will be trying to improve the plan for next year.
- BA skills need to be maintained – there is at least one person who has not worn BA for 6 months and have lost their accreditation.

I.LARGE:

- We are going to modify the end plates of the Memorial Seat (presented by the Harry Family)

It was moved that the Brigade undertake this job for \$240.00:

Moved:                      Seconded: T.Ritchie  
CARRIED

G.GREER:

- Would like to replace turnout printer. Will get a price before next meeting.  
Relocate printer in the Brigade room as an interim measure.

E.BRAILSFORD:

- Do not COMPLETELY exhaust BA cylinders – it has the potential to cause moisture ingress and the cylinders have to be returned to PPE for reconditioning.

S.STRANG:

- Asked for a show of hands as to naming the garden – the choice was between “Memorial Garden” or “Reflection Garden”. The majority voted for “Memorial Garden”
- We received a donation of \$100.00 from the BBQ at the Steam Park Reserve from “Ride for Cure”
- There is a new pair of binoculars under the Pumper seat
- Water tanks at Barringo: 2-off of 23,000 litres for fire use. Need to be unlocked by a 003 key.
- Thanks to all those who attended the morning tea on 30<sup>th</sup> December for Peter’s anniversary.

A presentation of skills attainment certificates were presented by the Captain to Joel Wood and Justin Ward.

**MEETING CLOSED @ 20.57HRS**

NEXT MEETING: Monday 3<sup>rd</sup> February 2014 - 20.00Hrs

# Gisborne Fire Brigade

## Training Report

### January 2014

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#### **1. Happy New Year and Thank You**

I wish all the Brigade a happy and prosperous New Year.

Thank you to Anton Neal, Jeff Barry, Justin Ward and Rob Stevens for looking after brigade training while I was holidaying in South Africa.

#### **2. Loddon Mallee Region Training Calendars 2014**

The following Loddon Mallee Region calendars have been released and will be placed in the members section of the brigade website:

1. Training Calendar for 2014.
2. First Aid Calendar for 2014.
3. Teamwork and Stepping Stones Program.

#### **3. Loddon Mallee Training Nomination Forms**

Please ensure that you use the latest version of nomination forms, currently version is v2013.05. A copy will be placed in the members section of the brigade website:

#### **4. January Training**

January Training will be at the mobile training prop at Riddell's creek fire station.

Training will commence 30 minutes early at 7 pm.

Any members that are available from 6:30 pm to help Ethen with set up, please see Ethen.

#### **5. Make Tankers Safe**

My records indicate that the following members have not yet completed Make Tankers Safe and may not turn out to grass and scrub fires until they have.

1. STEPHEN BAILEY
2. ROB HALL
3. LUKE HAMMOND
4. FIONA HENRY
5. RICHARD JOLLIFFE
6. PAUL MCINTOSH
7. BEVAN MOODY
8. HELEN RADNEDGE
9. JOHN THEEL
10. GREG YEO

## **6. Mobile Training Prop Video**

Martin Leitch has been approached by Terry Prentice, the Mobile Prop Coordinator, to pull together a crew for Thursday morning to be 'actors' for a video about the use of the prop. This will, of course, be weather dependent!

Martin is looking for interested members and budding video stars who may be interested in forming the crew for the morning.

Please see me tonight if you are interested.