

**MINUTES OF MEETING**  
**Gisborne Fire Brigade**  
**Held at**  
**GISBORNE FIRE STATION**  
**Monday 2<sup>nd</sup> December 2013**

**PRESENT:**

As per Roll Call.  
Welcome to new Member - Justin Greed

**APOLOGIES:**

T.Ritchie, R.Jolliffe, A.Neal, G.Burden, S.Burden, L.Hammond, B.Hunter, R.Kennett,  
D.O'Connor, D.Peart, J.Priestley, R.Pulbrook, C.Radnedge, H.Radnedge, J.Theel,  
W.Veitch, J.Wood

**PREVIOUS MINUTES:**

Approved as read

Moved: T.Callinan,

Seconded: T.Borg  
CARRIED

**BUSINESS ARISING:**

- NIL

**CORRESPONDENCE:**

That the correspondence be dealt with as read:

Moved: A.Williams

Seconded: J.Morgan  
CARRIED

Outward:

- NIL

Inward:

- Macedon Ranges Shire Council - Newsletter
- CFA – FEM Skills Maintenance Reminder for 3 Members
- Gisborne Festival Committee - Festival Program
- CFA Loddon Mallee Region - Nor'Wester Newsletter

## **FINANCIAL STATEMENT:**

Opening Balance:	\$15,384.06
Credits	\$2780.30
Debits:	<u>(\$3,624.84)</u>
Closing Balance:	\$14,539.52

Term Deposit Opening: \$100,957.83 @ 3.40% (Matures 16<sup>th</sup> December 2013)

Move that the Financial Reports be accepted:

Moved: D.Whittall      Seconded: Justin Ward

CARRIED

## **ACCOUNTS ARISING:**

NIL

## **REPORTS:**

S.STRANG:

- Reported on Group Meeting

W.HALLIDAY:

- Thanks to Members who helped with Station "Open Day"
- Juniors - Mobile Zoo attended during November - all enjoyed it.

A.WHITTALL:

- Presented Training Report
- Detailed Pre-season Briefing given by D02 Operations Management at Kyneton
- Thanked all Members for their support over the year

B.MOODY:

- Attended the "Train the Trainers" course for the RRDS Project together with Ian Large & Justin Ward

I.LARGE:

- Overhead Projector and Binoculars have been ordered
- Second seat for Reflection Garden ready for collection in Shepparton

I.HAY:

- “Warnings & Advice” - First-on-scene crew leader may be required to make an assessment to provide community warnings
- Non Attendance at Training courses - you MUST attend or notify course organisers of your non-attendance
- Automatic dispatch of aircraft has commenced for this season
- Take note of mischievous and malicious burn-off calls
- You have been issued with PPC - wear it!
- I.D. names - make sure that your I.D. reflects the name that you use on a daily basis.
- Fire restrictions - probable date 23<sup>rd</sup> December.

I.LARGE (Group Comms):

- Reported on ICC Exercise - good learning event.

B.HARKER:

- Reported on Junior running so far. There are too many issues to make the running a success.

**GENERAL BUSINESS:**

P.O'REILLY:

- Pointed out that there are apps that are available that give you pager messages on your phone if you are away from home.

I.WARD:

- Santa run Planning - maps are on the web site and are looking to finalise Santa volunteer names.

T.BORG:

- Anyone requiring names labels for helmets and lockers please leave your name on the whiteboard.

B.HARKER:

- MSDS notes for products at power substations (SF6 Gas - Shell Diala B Transformer Oil - Capacitor Dielectric) are to be placed in pre-plans folder.

S.STRANG:

- Modified word-back tables available for fire season
- There were 26 turn-outs for November - a high work load. Make sure that responsibilities and work is shared out.
- EXPECTATIONS - Do not rush to station - wear correct PPC to calls - stay out of smoke if it is not necessary for you to be there
- Aircraft have been allocated for the new fire season
- Mountain Group longhaul and shorthaul strike team list has been published
- Brigade appliance equipment list distributed to Group
- Thank you to those who have worked on the Memorial Garden
- A quote has been received for painting the meeting room
- Volunteer names are needed for the Gisborne Festival
- Quotes are being obtained for a replacement FCV
- Have a safe and happy Christmas

A presentation of Skills Attainment Certificates were presented by the Captain.

**MEETING CLOSED @ 21.20HRS**

NEXT MEETING: Monday 13<sup>th</sup> January 2014 - 20.00Hrs